



2025-2026
Family and Student Handbook



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Section 1: Welcome & Vision

Message from the Executive Director

Dear Tennessee Virtual Families,

Welcome to the 2025–2026 school year at Tennessee Virtual Schools! This year, we celebrate **15 years of purpose, partnership, and progress** — and we're **All In**.

Whether you are new to Tiger Nation or returning for another year, we are proud to serve your family. At TN Virtual, we believe that every student can thrive when structure, support, and community are woven into each day. That is why our Tiger Den system connects every learner to a team of Den Leaders, Den Allies, and staff who are committed to walking alongside them from start to finish.

Our motto this year — *“I will give my all to Tennessee Virtual today.”* — reflects the daily focus, determination, and collaboration that power our school. When students, families, and staff show up with purpose, there's no limit to what we can achieve together.

Thank you for choosing TN Virtual. Let's make this year our strongest yet together by being united, focused, and **All In to Learn**.

Warmly,



Our Mission & Vision

Mission: At Tennessee Virtual, we empower students to grow their knowledge, lead with courage, and succeed with purpose.

Vision: We believe that every student can become a confident and capable leader, ready to thrive in school and life.

Tiger Motto

"I will give my all to Tennessee Virtual today."

2025-2026 Tennessee Virtual Schools Calendar

July 28 (Monday) - First Day for Teachers

August 6 (Wednesday) - First Day of School for Students

August 8 (Friday) - Administrative Day - No Students

September 1 (Monday) - Labor Day - Holiday for Students & Teachers

September 26 (Friday) - Outing Day

October 6-10 (Monday-Friday) - Fall Break for Students & Teachers

October 17 - Report Card 1 Sent to Families

November 4 (Tuesday) - In-service Day - No Students

November 26-28 (Wednesday-Friday) - Thanksgiving Break for Students & Teachers

December 5 (Friday) - Outing Day

December 8-12 (Monday-Friday) - Fall EOC (9-10) State Testing

December 19 (Friday) - ½ Day for Students & Teachers

December 22 (Monday) - In-Service Day - No Students (Asynch Day for Teachers)

December 23 (Tuesday) - January 2 (Friday) - Winter Break

January 5 (Monday) - Administrative Day - No Students

January 6 (Tuesday) - Students Return from Winter Break

January 9 - Report Card 2 Sent to Families

January 19 (Monday) - Martin Luther King Day - Holiday for Students & Teachers

February 16 (Monday) - Presidents Day - Holiday for Students & Teachers

February 27 (Friday) - Virtual Outing Day

March 9-13 (Monday-Friday) - Spring Break

March 20 - Report Card 3 Sent to Families

April 3 (Friday) - Good Friday - Holiday for Students & Teachers

April 13-17 (Monday-Friday) - Week 1: State Testing (TCAP 3-8 & EOC 9-10)

April 20-24 (Monday-Friday) - Week 2: State Testing (TCAP 3-8 & EOC 9-10)

May 21 (Thursday) - Administrative Day - No Students

May 22 - Report Card 4 Sent to Families

May 22 (Friday) - Last ½ Day for Students & Outing Day



as of July 15, 2025

I will give my all for Tennessee Virtual today!

Section 2: Tiger Den System Overview

Tennessee Virtual Schools Tiger Den System

The Tennessee Virtual Schools Tiger Den System is a mascot-aligned leadership structure that reflects our commitment to student growth, leadership, and excellence across all grade levels.

At Tennessee Virtual Schools, **we empower students to grow their knowledge, lead with courage, and succeed with purpose.** Through each Den, students experience academic progression, personal development, and virtual learning support that align with our school's vision: **We believe that every student can become a confident and capable leader, ready to thrive in school and life.**

Our Den system is rooted in the TNVA Student Promise that guides every aspect of the student journey:

T – Think Critically: We challenge ourselves to ask questions and solve problems creatively.

N – Never Give Up: We set, track, and pursue personal and academic milestones.

V – Voice: We use our voice to advocate, participate, and contribute with confidence.

A – Achieve Excellence: We commit to doing our best in everything we do.

Each Den supports these values developmentally ensuring that students not only grow academically, but also become thoughtful, resilient, and empowered leaders at every stage of their virtual learning journey.

Den Leader

The Den Leader (Principal) serves as the instructional and strategic leader of their Den, guiding both students and staff with purpose, clarity, and care. As stewards of TN Virtual's mission and vision, Den Leaders ensure alignment between academic goals, daily instruction, and the student experience. They champion teacher growth as the pathway to student success, cultivating a culture of high expectations, continuous improvement, and belonging. In the virtual learning environment, Den Leaders partner closely with students, families, and Learning Coaches to drive engagement, support achievement, and build a strong sense of community within their Den.

Den Ally

The **Den Ally (Assistant Principal, Master Teacher, or Coach)** serves as a key partner to the Den Leader in advancing the school's academic vision and mission. They help lead the day-to-day operations of the Den, reinforcing high expectations, consistency, and a strong culture of learning. With a focus on data-driven decision-making, Den Allies support instructional excellence, mentor teachers, and help implement schoolwide initiatives that elevate both teaching and learning. In the virtual environment, Den Allies work collaboratively with teachers, students, and families to promote engagement, streamline communication, ensure alignment across academic systems, build strong connections, and support the success of every learner.

Cub Den (Grades K–1)

Just as tiger cubs take their first steps under the watchful care of their mother, our youngest learners begin their TN Virtual journey in a safe, nurturing environment designed for exploration and growth. In the **Cub Den**, students develop the foundational skills of reading, math, and virtual learning while developing early routines and social-emotional awareness. This is where curiosity awakens, and learners begin discovering what it means to be part of a community, laying the groundwork for lifelong success.

Den Leader: Bobbi Brock Cobb | **Den Ally:** Megan Moore

Stripe Den (Grades 2–3)

As tiger cubs grow, their stripes begin to emerge, unique and defined. In the **Stripe Den**, students begin to form their identities, gaining confidence, independence, and self-awareness. Instruction focuses on strengthening core academic skills while encouraging collaboration, communication, and goal setting. With clearer routines and increased ownership of learning, students in this stage move from dependence to direction, proudly earning their stripes within the TNVA family.

Den Leader: Casie Wilson | **Den Ally:** Stephanie Reed

Tracker Den (Grades 4–5)

Like young tigers learning to navigate the jungle, students in the **Tracker Den** sharpen their awareness and hone their skills. They begin tracking their progress, monitoring goals, and building stamina for more rigorous learning. Instruction emphasizes strategic thinking, digital citizenship, and problem-solving, preparing students for the wild terrain of middle school. With growing independence and academic discipline, they become confident learners who know where they're headed and how to get there.

Den Leader: Erica Anderson | **Den Ally:** Heather Gaskin

Roar Den (Grades 6–8)

In the **Roar Den**, students find their voice, developing agency, advocacy, and academic strength. Just as adolescent tigers begin asserting their presence in the wild, middle schoolers begin shaping their identity and preparing for the future. Rigorous academics, meaningful collaboration, and emotional development converge as students explore their interests and develop the skills to lead. This is the stage where the roar begins strong, bold, and ready to be heard.

Den Leader: Stephanie Nelson | **Den Allies:** Jordan Sims & Amanda Woods

Apex Den (Grades 9–12)

The **Apex Den** is the pinnacle of the TN Virtual experience, where tigers come into their full power. High school students step into leadership roles, engage in college and career pathways, and prepare for life beyond the virtual forest. With advanced coursework, self-direction, and future-focused planning, Apex students embody the strength, wisdom, and resilience of a fully grown tiger. They don't just survive, they thrive, ready to leave their mark on the world.

Den Leader: Brooke Byrd | **Den Ally:** *TBD, 2026–2027 SY*

Bengal Den (Equity & Access)

Like the rare and powerful Bengal tiger, students served in this Den are resilient, unique, and deserving of every opportunity to thrive. The **Bengal Den** ensures that all learners, particularly those receiving special education, English language services, or other specialized supports, have equitable access to a high-quality virtual education. Grounded in compliance, compassion, and collaboration, this Den advocates for each student's strengths and needs while upholding legal and instructional fidelity across all learning environments. Working hand-in-paw with instructional Dens, families, and community partners, the Bengal Den leads with inclusion, ensuring that every tiger has the tools and support to rise.

Den Leader: Haley Barker | **Den Ally:** Shawanda Cheairs

Impact Support Den (Support to Success)

Impact Support Den (Support to Success)

Like the unseen strength behind a tiger's powerful stride, the **Impact Support Den** ensures that every step of the TN Virtual journey is steady, supported, and purposeful. This Den removes barriers and builds bridges, delivering high-impact services that empower both students and staff. From onboarding new students to guiding them through academic and emotional challenges, the team lays the groundwork for lasting success. The Impact

Support Den also leads initiatives in attendance, RTI, testing, counseling, instructional coaching, and professional development, coaching teachers, supporting data-driven practices, and equipping the entire TNVA community for growth. Behind every thriving tiger is a team making every move count.

Den Leader: Lynnsey Metcalf | **Den Ally:** Brandy Robinson

Operations Den (Schoolwide Support)

With a focus on service, precision, and connection, the **Operations Den** ensures every student, family, and staff member experiences a seamless virtual journey. From managing student registration and enrollment to maintaining critical systems like Skyward, the team ensures accurate, timely information flows across all Dens. The Operations Den also plays a vital role in community engagement, promoting school culture, coordinating communication, and making sure every Tiger feels seen, supported, and valued. Whether resolving a technical issue or guiding a family through the onboarding process, their behind-the-scenes efforts make a bold impact in every corner of our school.

Den Leader: Anne Antuna

Section 3: Academic Expectations

Curriculum Delivery & Weekly Academic Plans

TN Virtual's curriculum is aligned to Tennessee State Standards and delivered through live Class Connect sessions and the OLS (Online Learning System) platform. Attendance at live sessions is required. Teachers provide weekly academic plans via OLS that include lessons, assignments, and pacing expectations. K–1 students receive simplified weekly checklists. Learning Coaches are expected to follow the assigned weekly plans.

Learning Coach Role & Responsibilities

Each student must have an actively involved Learning Coach (age 18 or older) who supervises learning daily. The Learning Coach ensures that the student:

- Attends all required live Class Connect sessions
- Completes daily lessons and assignments with academic integrity
- Participates in required testing, tutoring, and conferences
- Maintains communication with teachers and Den staff
- Follows the weekly academic plan provided by teachers

The Learning Coach may not attend or participate in:

- Private breakout rooms intended for student work
- Online assessments unless otherwise instructed
- Class Connects using the student's microphone unless prompted by the teacher

All adult-to-staff communication must take place through school-approved methods such as teacher email, scheduled meetings, or Learning Coach phone calls. Class Connect sessions are reserved for student learning only.

Each student must have an engaged Learning Coach (age 18+) who supervises daily learning. The Learning Coach ensures the student completes assignments, attends Class Connects, and maintains communication with teachers. The Learning Coach must also keep student contact info current.

Student Work Samples & Authentic Submissions

Teachers may request authentic student work, including handwritten assignments, portfolios, or recordings. Students must submit original work. Learning Coaches must carefully follow instructions sent via email. Authenticity supports accurate assessment and instruction.

Academic Integrity & Originality of Work

All work submitted must be the student's own. TN Virtual prohibits plagiarism, use of AI to complete assignments, and assistance during assessments. Tiered consequences are assigned for violations. Students must use cameras and microphones during assessments as requested.

Grading Scale & Grade Reporting

Kindergarten students are evaluated using ESGI. Grades 1–5 use Skyward for official reporting; assignments are due within 7 days. Grades 6–10 use Skyward for report cards, and grades are posted in OLS or Canvas. The standard grading scale is:

A = 100–90%

B = 89–80%

C = 79–70%

D = 69–60%

F = 59% and below.

Grade Report Periods

Progress reports are issued at the midpoint of each quarter, and report cards at the end. All reports are posted in Skyward. Dates are listed in the TN Virtual Academic Calendar.

Honor Roll Recognition

Students earning a B average or higher each quarter will be recognized on the TN Virtual Honor Roll. Students receive a digital certificate and are honored during monthly Roar Awards ceremonies.

Promotion & Retention

Retention decisions are made by Den Leaders using Light’s Retention Scale, attendance, and grades. Family communication begins in March. For 3rd graders, promotion law options include retesting, summer camp, tutoring, or parent appeal.

Exemptions include ELs and students with disabilities. See TN DOE retention website for details.

Testing Expectations & Attendance Requirements

Although instruction at TN Virtual is fully online, the State of Tennessee mandates that all public-school students participate in in-person state testing. These assessments are not optional. Students are required to attend *all* assigned days of testing. Most test windows require students to report up to five consecutive days. Failure to attend each scheduled day will result in 5 or more unexcused absences, which will lead to ineligibility for re-enrollment the following school year.

Families are responsible for providing transportation to and from their assigned test site. TN Virtual makes every effort to assign testing locations within 90 miles of the student’s home address; however, in some cases, families may need to travel a greater distance based on regional availability.

The following are state-mandated testing that will be in-person:

- TCAPs for Grades 3–8
- EOCs for high school
- ELPA
- TCAP Alt/DLM Assessments

The following are additional assessments conducted virtually throughout the year: AimsWeb, iReady, NWEA, or equivalent universal screener (fall, winter, spring).

Middle & High School Pathways (Grades 6–12)

Students in grades 6–8 are enrolled in a College, Career & Technical Education (CCTE) exploratory course. High school students select a specific career pathway. Currently, TN Virtual offers pathways in Business Management, Cybersecurity, and Marketing Management, with plans to expand offerings as the school grows to serve students through 12th grade.

College, Career & Technical Education (CCTE)

TN follows Tennessee's 16 career clusters. TN Virtual expands career readiness through CCTE offerings and integrated planning.

More: <https://www.tn.gov/education/career-and-technical-education/career-clusters.html>

Summer School & Learning Loss Programming

TN Virtual participates in the TN Department of Education's summer programs:

- Summer Learning Camp: Grades K–8 (as available)

- Summer Bridge Camp: Rising 4th graders (required under law)

- Attendance is a 4-week commitment

- Daily attendance and assessment completion are required

Tutoring (TN ALL Corps)

TN Virtual offers high dosage tutoring through TN ALL Corps:

- Grades 3–5

- Math and ELA focus

- Required for some under 3rd grade promotion law

- Attendance is tracked

- Held virtually 2x per week

Physical Education (PE) Requirements

Physical Education is required in all grades:

- K–5: Embedded in weekly assignments

- 6–8: 90 minutes a week

- 9–10: PE and Wellness courses must be completed for graduation

Grade Appeal Process

Families may appeal a final grade:

- Must be submitted within 10 calendar days of report card

- Reviewed by a committee: Den Leader, teacher, support staff

- Decisions are final and communicated within 7 days

Section 4: Student Enrollment & Records

New Student Orientation & Requirements for Full Enrollment

All new TN Virtual students must complete orientation to secure enrollment. This includes:

1. Reviewing the Strong Start Smore (digital orientation overview)
2. Completing the Introduction to Online Learning course in the OLS
3. Attending the first two days of live Class Connect sessions

Students who do not complete these requirements by the end of the first week may be withdrawn.

Note: Student records from prior schools will only be requested after orientation requirements are met. Records requests are submitted weekly on Mondays

Enrollment Age & Requirements

- Students enrolling in kindergarten must be **five (5) years old on or before August 15, 2025**.
- Kindergarten is a **required grade level** in the state of Tennessee.
- Enrollment is available to all public-school-eligible students **residing in Tennessee** in grades K-8
- Families must ensure proper **withdrawal from their prior school** before enrollment is finalized. Delayed withdrawal may impact enrollment start date and class access.

Required Enrollment Documents

All students must submit the following for enrollment to be processed:

- **Proof of Age:** Birth certificate; religious, hospital, or physician's certificate; family bible entry; adoption record; affidavit from parent; or previously verified school records
- **Guardianship Documentation:** If guardians are not listed on the birth certificate, legal documentation is required
- **Two Proofs of Tennessee Residency**
- **Most Recent Report Card and Attendance Record:** Must be up to date and reflect both excused and unexcused absences
- **Current Immunization Record or TN Immunization Exception Form**
- **Occupational Survey Form**
- **Military Survey Form**
- **Enrollment Verification Form**
- **Health Screening Opt-In/Out Form**

If applicable, the following documents may be requested:

- IEP documentation
- 504 Plan
- Gifted & Talented eligibility documentation
- Psychological evaluations
- Previous year's state test scores
- Proof of internet access
- Expulsion/disciplinary documentation
- Out-of-District Policy Form

Note: Federal immigration or citizenship documents are *not* required to enroll at TN Virtual.

Immunization Requirements

All kindergarten students must have documentation of the following vaccinations:

- Hepatitis B (HBV)
- Diphtheria-Tetanus-Pertussis (DTaP or D.T.)
- Poliomyelitis (IPV or OPV) – final dose on or after the 4th birthday
- Measles, Mumps, Rubella (MMR) – 2 doses of each
- Varicella – 2 doses or credible history of the disease
- Hepatitis A – 2 doses, spaced at least 6–18 months apart

All students entering 7th grade (including currently enrolled students) must have:

- Tetanus-Diphtheria-Pertussis booster (Tdap) – at least one dose
- Varicella – 2 doses or credible history of the disease

Exemptions:

- **Medical Exemption:** A physician or public health nurse must complete a TN certificate indicating exempted vaccines (no reason required).
- **Religious Exemption:** A signed statement by the parent/guardian is required, with exemption noted by the provider on the immunization certificate if a health screening is included.

Enrollment Transition from Previous School

Families are responsible for ensuring proper withdrawal from any previously attended school before starting with TN Virtual. Delayed withdrawal or lack of record transfer may impact enrollment start date and class access.

Enrollment Exclusivity

TN Virtual is a full-time public-school program. Students may not be enrolled in any other full- or part-time public, private, or homeschool program while enrolled at TN Virtual. Violation of this policy may result in immediate withdrawal.

Change of Information Requirements


Families must notify their teacher and/or Den Leader of changes to:

- Guardian contact information
- Legal custody or guardianship status
- Home address or residency

All address changes require updated proof of Tennessee residency. TN Virtual reserves the right to request documentation of residency at any time.

Enrollment Support & Questionnaire

Student enrollment is completed through the **K12 enrollment portal**, and families are supported through the process by the **K12 Enrollment Services Team**.

 For enrollment status questions, contact **1-855-629-4773**.

Students must also complete a **required enrollment questionnaire** providing academic and personal background, in accordance with Union County School District policy.

Withdrawal or Removal from TN Virtual

A student may be removed or denied continued enrollment at TN Virtual for:

- Disciplinary issues
- Poor academic performance
- Excessive absenteeism or non-compliance with testing

Before removal due to academic concerns, the following must occur:

- Parent/guardian notification
- Implementation of an academic support plan

Withdrawal Process:

Parents must notify their student's assigned teacher prior to withdrawing.

Official withdrawal will occur only after:

- Records are requested from the new school, **or**
- Enrollment is verified by the new school district

Upon withdrawal, all **school-issued equipment and materials must be returned**. Families will receive pre-paid shipping labels for all returns.

Out-of-District Students

Students residing outside Union County must meet the out-of-district enrollment policy. Enrollment approval is required annually.

Families must:

- Submit prior school records (academic, attendance, discipline)
- Be in good standing (no history of truancy or behavioral issues)
- Remain in compliance with TN Virtual's attendance, testing, and progress expectations

Approval is required annually. TN Virtual reserves the right to deny or revoke out-of-district enrollment based on non-compliance.

Section 5: Attendance Policy

Overview

Tennessee Virtual Schools is committed to ensuring every student has consistent, meaningful access to instruction each day. Attendance is more than a requirement—it's a reflection of student engagement and a foundation for academic success. As a public school, TN Virtual is required by law to monitor and report attendance in alignment with Tennessee's compulsory education laws. This includes participation in daily Class Connect sessions, completion of assigned coursework, and meeting minimum weekly instructional time. The state of Tennessee requires all public-school students to attend:

- **A minimum of 180 instructional days**
- **An average of 6.5 hours of instruction per day**
- **At least 32.5 hours of instruction each week**
(Per TN Code § 49-6-3004)

At TN Virtual, attendance is tracked daily through both the Online Learning System (OLS) and Skyward. For a quick reference, see the **Attendance Quick Guide in Appendix C**.

Daily Instructional Time & Participation

All TN Virtual students are expected to:

- Log in on time each school day
- Attend all required **live Class Connect sessions**
- Complete assigned work as directed by their teachers

Live Class Connect sessions are essential for student attendance and success. These sessions are interactive, webcam-on experiences, led by certified teachers. Students must:

- Use a **computer** to access live sessions (tablets/phones are not recommended for daily use)
 - Keep their **microphone and camera on**
 - Remain actively engaged throughout the session
- Participation in these sessions is tracked and required for attendance to be counted.

Class Period Attendance

- Teachers take attendance **every class period** based on student presence. Students are required to be in class **80% of the period to be counted present**.
- Attendance is closely monitored in **Skyward** and reviewed regularly by teachers and staff.

Excused Absences & Special Circumstances

TN Virtual follows the **Union County Schools calendar**. However:

- Holidays not recognized by UCPS may be **excused for religious observance** with prior approval from the Den Leader
- Absences due to **illness, family emergency, or other unavoidable reasons** should be reported to the teacher immediately
- **Make-up work is required** for all absences, regardless of excuse

Non-Compliance & Participation Expectations

Students are considered non-compliant if they:

- Refuse to attend required sessions
- Fail to submit assigned work
- Share logins or misuse school platforms
- Refuse to engage with teachers or Den staff

These behaviors violate the TN Virtual attendance policy and may result in:

- A **withdrawal meeting**
- An **IEP/504 team meeting**
- A **home visit**
- Or a **DCS referral** (per TCA § 37-1-402)

Driver's License Verification

Per Tennessee law, students **15 years and older** must maintain **satisfactory attendance** to be eligible for a driver's license. Excessive unexcused absences will be **reported to the state** and may result in a **denial or suspension** of driving privileges.

Attendance Specialist Contacts

K-2: Alexis Rogers – alrogers@tnva.org

3-5: Lori Walker – lowalker@tnva.org

6-10 (Last Names A-M): Shayla Johnson – sjohnson@tnva.org

6-10 (Last Names N-Z): Meredith Shelley – meshelley@tnva.org

Section 6: Technology & School-Provided Equipment

TN Virtual students must have access to a reliable device and consistent high-speed internet to participate in daily learning. All school-issued or personal devices must meet minimum technical requirements to support our learning platforms. Class Connect sessions require both audio and visual functionality. Students must log in using a computer (use of a tablet or smartphone should only be used intermittently as a backup option) to access full platform features, assessments, and tools.

Device & Internet Access Requirements

All students must have daily access to a functioning laptop or desktop computer and reliable internet. If a family does not have a device or internet access, they may request support by contacting their Den Leader. Eligibility for loaned equipment and reimbursements is based on financial need and subject to approval.

Loaner Equipment & ISP Reimbursement Policy

Families who meet eligibility guidelines may receive a loaner computer and/or a reimbursement for a portion of their internet cost. The internet reimbursement rate is \$9.95/month. Approved families must submit a completed Internet Reimbursement Form and support documentation. All equipment is the property of TN Virtual and must be returned in good working condition if a student withdraws or is no longer eligible.

Replacement Limits & Student Responsibility

Students are limited to two device replacements per school year, regardless of cause. Families are responsible for maintaining equipment in good condition and may be charged for lost or damaged items.

Acceptable Use of School Technology

Students are expected to use technology responsibly and only for academic purposes. Inappropriate use of technology, including visiting non-educational sites, attempting to bypass school firewalls, or using devices for personal social media or gaming, is prohibited. Violations may result in loss of access or disciplinary action.

Webcam, Microphone & Virtual Classroom Behavior

Students are expected to have their webcams on and microphones functional during live Class Connect sessions unless otherwise approved by a Den Leader. Backgrounds should be school-appropriate, and students should dress and behave respectfully on camera. Learning Coaches or family members should avoid interrupting or engaging during class time. All communication outside of live class should be directed to the teacher via email or scheduled meetings.

Section 7: Student Conduct & Expectations

All TN Virtual students are expected to maintain high standards of conduct, both online and during in-person school-sponsored events. By enrolling in a virtual school, students and Learning Coaches agree to follow TN Virtual expectations and Union County Board of Education policies. All Union County Board policies may be found at: <https://tsba.net/union-county-board-of-education-policy-manual/>

Virtual School Code of Conduct

TN Virtual students must act responsibly and respectfully in all learning environments. This includes using school-appropriate language, completing assignments honestly, attending all required sessions, keeping webcams on, and following adult directions. Disruptive behavior, harassment, and intentional misuse of learning tools are prohibited.

Academic Integrity

All student work must reflect authentic effort. Students are not permitted to copy from the internet, use AI writing tools to complete work, plagiarize, or submit work completed by others. Assessment environments may require students to be on camera with both face and hands visible. Teachers will assign consequences for academic dishonesty using a tiered response system. Repeated violations may result in course failure or administrative review.

Prohibited Conduct

Students may not engage in conduct that threatens the safety, dignity, or rights of others. This includes but is not limited to bullying, threats, sexual or violent content, hate speech, unauthorized sharing of meeting links, and inappropriate use of chat features or microphones. Misuse of technology will be documented and addressed by school administration.

Bullying, Harassment & Threats

TN Virtual does not tolerate bullying, cyberbullying, harassment, or threats of harm. All reports are taken seriously and investigated in accordance with board policy. Students who witness or experience bullying should report it immediately to a trusted adult or Den Leader.

Behavior Expectations for In-Person Events

During in-person events such as field trips or state testing, students must follow school rules, behave respectfully, and be accompanied by an approved adult if required. Disruptive or unsafe conduct may result in removal from future events or other disciplinary action.

Due Process & Discipline

Discipline procedures follow Union County Board policy. Students have the right to due process, and families will be notified of any major infractions or proposed consequences. Consequences may include written warnings, behavior contracts, restricted technology access, and in severe cases, referral to the Den Leader or DCS per Tennessee law.

Section 8: Health & Safety

Immunization Requirements

All students enrolled in TN Virtual must comply with the Tennessee Department of Health immunization requirements. Families must submit up-to-date Tennessee immunization records or appropriate exemption documentation. Enrollment may be delayed or denied for non-compliance.

Medical Accommodations & Health Plans

Students requiring medical accommodations (such as allergies, chronic illness, or other medical conditions) should notify their Den Leader. A health care plan and/or 504 plan may be developed in coordination with the family, healthcare provider, and school nurse.

Medication Policy

TN Virtual does not administer daily medication as a virtual school. However, if a student requires emergency medication during in-person events, families must provide the necessary medication and forms in advance. This includes EpiPens, inhalers, or other emergency treatments. All medications must be in original containers and labeled.

Emergency & Crisis Procedures

In the event of an emergency during virtual instruction (such as weather warnings or technical failures), TN Virtual will communicate through email, Class Dojo, text alerts, and/or Skyward. For in-person testing or events, school staff will follow Union County's crisis and emergency plans. Evacuation and lockdown procedures are practiced during state testing events as required.

Power Outages & Technology Interruptions

Students who experience power outages or technology disruptions must notify their teacher or Den Leader as soon as possible. Live class sessions may be excused with valid documentation, but assignments are still expected to be completed. Families are encouraged to have a backup plan (such as a public library or hotspot) for emergencies.

Section 9: Parent & Family Engagement

Title I Family Engagement (TNVA K–5)

Tennessee Virtual Academy (TNVA) is designated as a Title I school for the 2025-2026 school year. TNVA is committed to building strong family-school partnerships. Parents are invited to participate in annual Title I meetings and provide input on school improvement plans.

If you have any questions or want more information about this, please contact:

Ronnie L. Mincey, Ed. D.

Supervisor of Federal Programs

865-992-5466 ext. 2008

minceyr@ucps.org

Communication Expectations

Open, respectful, and ongoing communication is essential to student success. TN Virtual staff use Skyward, email, Class Dojo, phone calls, and newsletters to keep families informed. Families are expected to respond to school communication within 48 hours and ensure their contact information remains up to date.

All communication between staff, students, and families must remain courteous and professional. Name-calling, profanity, or disrespectful language will not be tolerated in any format.

Weekly updates are sent by classroom teachers, and *Tiger Print*, our family newsletter, is published monthly.

Required Parent Conferences

At least two parent-teacher conferences are required annually, one in fall and one in spring. Additional meetings may be scheduled by the teacher, Den Leader, or Learning Coach. Participation in these conferences is a key expectation of our family-school partnership.

Yearbook & Media Release

TN Virtual produces a digital yearbook that includes student names, photos, and highlights from the year. By default, all enrolled students are included. To opt out, families must submit Appendix B to their child's homeroom teacher. Photos or student names may be used for school promotions unless an opt-out request is on file.

Internet Safety & Device Use at Home

Families are responsible for monitoring student device use and ensuring a safe digital learning environment at home. Students should only access school-approved platforms and content. TN Virtual recommends installing parental controls and having Learning Coaches nearby during instruction.

Section 10: Child Welfare & Interagency Collaboration

DCS Referrals

TN Virtual is a mandatory reporter of suspected child abuse and neglect. Any staff member who has reasonable cause to believe a child is being harmed or neglected is legally obligated to report that suspicion directly to the Department of Children's Services (DCS) via the DCS Abuse Hotline (877-237-0004). Staff are trained annually on reporting procedures and responsibilities.

Educational Stability for Youth in Custody

TN Virtual follows all federal and state laws to support the educational stability of students in foster care or state custody. In compliance with Every Student Succeeds Act (ESSA), TN Virtual works with child welfare agencies to ensure timely enrollment, school placement decisions in the best interest of the student, and immediate access to records and services.

Agency Partnerships & Coordination

TN Virtual shall seek to improve communication, coordination, and collaboration between schools and agencies serving children. We work in partnership with public and private organizations to strengthen families and provide wraparound supports. This includes data-sharing agreements, transition planning for students exiting state custody, and connecting families with community-based resources.

Section 11: Student Enrichment, Clubs & Outings

Optional Enrichment Opportunities

TN Virtual Schools provide optional enrichment experiences to enhance the learning journey of students across all grade levels. These activities are non-graded and designed to encourage student creativity, critical thinking, and community building.

Virtual Clubs

Students are encouraged to participate in school-sponsored virtual clubs. TN Virtual offers a variety of interest-based and leadership-focused clubs across all grades. Examples include student government, book club, art club, STEM clubs, and more. Clubs meet regularly through scheduled live Class Connect sessions. Participation is optional but encouraged as a way to foster peer connection and school spirit in a virtual environment.

Outing Guidelines

TN Virtual hosts in-person outings throughout the school year to build friendships and bring virtual peers together. All outings are optional and supervised by TN Virtual staff. Parents/guardians are responsible for providing transportation. Students must be accompanied by a responsible adult and may be required to wear a TN Virtual name badge or shirt at events. Proper behavior is always expected.

Section 12: Student Rights & Parent/Learning Coach Responsibilities

Digital Citizenship

All TN Virtual students are expected to be responsible digital citizens. This includes using technology ethically, respecting others online, and following guidelines for online communication and conduct. Students must adhere to school policies regarding appropriate use of technology platforms, digital resources, and communication tools.

Learning Coach Boundaries

Learning Coaches are essential partners in virtual education, but it is critical that their involvement respects the structure and integrity of the online classroom. To ensure a productive learning environment for all students, Learning Coaches are expected to follow these guidelines:

- Do not speak during live Class Connect sessions unless invited by the teacher.
- Refrain from using the student's microphone or chat features during instruction.
- Do not enter private breakout rooms unless explicitly invited by the teacher.
- Do not observe or interfere during assessments or testing sessions.

All adult communication with staff should take place outside of live instructional time, using teacher email or scheduled conferences.

While the Learning Coach plays a crucial support role, they are not a substitute teacher and should not participate in teacher-only meetings or student testing environments. Maintaining clear boundaries ensures academic integrity and student independence.

Learning Coaches who disrupt instruction, interfere with classroom routines, or use inappropriate, disrespectful, or derogatory language may be removed from the role. TN Virtual is committed to preserving a respectful, distraction-free virtual learning environment for all students.

Student and Parent Complaint Process

Students or parents who experience issues or concerns should first communicate with their teacher. If the issue is not resolved, they may escalate concerns to their Den Leader or Den Ally. TN Virtual is committed to resolving student concerns promptly, fairly, and respectfully.

Student Recognition & Incentives

TN Virtual celebrates student growth, leadership, and achievement through monthly Roar Awards, Honor Roll recognition, and Den-specific incentives. Students are also eligible for school-wide prizes and celebrations for academic progress, attendance, and character development. These recognitions are designed to promote a culture of excellence and belonging.

Section 13: Policy & Prevention Education

Tobacco & Vaping Policy

In compliance with state law and UCPS Board Policy, TN Virtual maintains a tobacco- and vape-free environment. The use or possession of any tobacco or vaping products is prohibited during school-related activities and while using school-provided technology or devices. Disciplinary action will be taken for any violations.

Weapons & Zero-Tolerance

TN Virtual follows Union County Public Schools' zero tolerance policies regarding weapons, drugs, and violent behavior. Any student who brings, possess, or has a visible weapon, illegal drugs, or makes credible threats of violence may be subject to immediate disciplinary action, up to and including referral to law enforcement and expulsion, in accordance with state law.

Suicide Prevention & Response

In accordance with the Jason Flatt Act, TN Virtual provides annual suicide prevention training to staff and incorporates suicide awareness into school safety protocols. Any threats or concerns related to student self-harm will be taken seriously and may involve immediate wellness checks, family outreach, and/or emergency services.

Section 14: Safe School Planning & Community Engagement

School Safety Drills (Virtual & In-Person)

TN Virtual may conduct safety drills to ensure students and staff are prepared for a range of emergencies. Drills include virtual classroom safety protocols, in-person testing location procedures, and communication plans in the event of threats, weather events, or emergencies. All drills are aligned with Union County Public Schools (UCPS) policy.

Community Awareness & Partnerships

We believe a strong school community is built through open communication and collaboration with families, community members, and local agencies. TN Virtual seeks to foster a culture of trust, safety, and shared responsibility through regular outreach and transparent reporting structures.

Crisis Communication Plans

In the event of a crisis or emergency, TN Virtual follows a chain-of-command communication plan. Den Leaders, staff, and families are kept informed through email, text alerts, and announcements via the school's official channels. TN Virtual also coordinates with UCPS officials and state agencies to implement safety protocols, offer mental health supports, and ensure continuity of learning.

Section 15: Legal Notices & Grievance Procedures

Family Educational Rights and Privacy Act (FERPA)

TN Virtual Schools, operating under Union County Public Schools (UCPS), follows the Family TN Virtual Schools, operated by Union County Public Schools (UCPS), comply with the **Family Educational Rights and Privacy Act (FERPA)**, a federal law that gives parents and eligible students rights regarding education records. These rights transfer to the student at age 18 or when they attend school beyond high school.

FERPA rights include:

- Inspecting and reviewing education records
- Requesting corrections to inaccurate records
- Providing consent before disclosure of personally identifiable information (PII), with certain exceptions

Directory Information:

TN Virtual may release "directory information" without written consent unless families opt out using the official form (Appendix B). This includes details such as:

- Student's name, address, phone number, and email
- Photograph, date/place of birth, and major field of study
- Dates of attendance, grade level, and participation in school activities/sports
- Honors, awards, and degrees received
- Most recent school attended
- Student ID (only if login is required to access records)

Examples of directory information use:

- Yearbooks
- Honor roll lists
- Graduation programs
- Club/activity rosters

Directory information may also be shared with outside organizations (e.g., yearbook publishers, class ring companies) and military recruiters as required by law, unless families opt out in writing.

To opt out:

Submit the opt-out form found in **Appendix B**.

For full details, refer to the **UCPS Board Policy Manual** or visit: <https://studentprivacy.ed.gov/>

Protection of Pupil Rights Amendment (PPRA)

Under PPRA, parents have rights regarding surveys, instructional materials, and collection of information for marketing purposes. TN Virtual does not administer surveys that collect sensitive information without prior consent. Parents may review materials and opt out as permitted by law. See UCPS Board policy for more.

Nondiscrimination & Title IX

TN Virtual does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. Title IX prohibits sex-based discrimination, including sexual harassment. Formal complaints may be filed with the UCPS Title IX Coordinator or TN Virtual's Operations Leader. The Title IX grievance process is outlined in the UCPS policy manual.

ADA & Section 504

TN Virtual follows Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) to ensure equal access and accommodations for eligible students. Parents may request evaluations for 504 services. See the UCPS Board Policy Manual for detailed procedures and rights.

Complaint Process

Families with concerns or complaints should first reach out to the student's Den Leader. If unresolved, concerns may be escalated to the Executive Director. TN Virtual follows the Union County Board of Education's formal grievance policy, which may include a written complaint, investigation, and resolution. See Board Policy for full process.

Student Transfer Due to Safety Concerns (ESSA § 8546)

In compliance with Section 8546 of Every Student Succeeds Act (ESSA), TN Virtual permits the transfer of students who have been victims of a violent offense as defined under state law. Parents should contact the Den Leader to initiate a transfer request and will be guided through next steps with Union County Schools.

Handbook Disclaimer

The policies and procedures in this handbook are subject to change to ensure compliance with federal, state, or local regulations. Official policy is determined by the Union County Board of Education Policy Manual, which overrides this handbook in the event of a conflict. Updates will be communicated to families when applicable.

Appendix A: Parent, Learning Coach, & Student Acknowledgement

By signing below, you acknowledge that you have read, understand, and agree to abide by the policies, expectations, and responsibilities outlined in the 2025–2026 TN Virtual Schools Parent & Student Handbook.

This includes, but is not limited to, the following agreements:

- **Enrollment:** I understand that TN Virtual is a full-time public-school program and that my student may not be enrolled in any other public, private, or homeschool program while enrolled.
- **Curriculum Supervision:** I accept the responsibility to supervise my student in using the online curriculum and to ensure that assignments are completed with integrity and submitted on time.
- **Attendance:** I understand that daily attendance in every class, including participation in live Class Connects and completion of asynchronous work, is required and tracked. I agree to follow TN Virtual's attendance policy, including communication expectations for absences and documentation.
- **Class Connects:** I acknowledge that students are required to attend live Class Connect sessions and be on camera with a working microphone unless otherwise approved. Excessive absences may result in truancy actions.
- **Technology:** I will ensure that my student has daily access to a working device and internet connection that meets the school's technological requirements. I understand that school-provided equipment must be returned in good condition upon withdrawal.
- **Communication:** I will maintain regular communication with my students' teachers and respond promptly to school messages, I understand that it is my responsibility to promptly notify my TN Virtual teacher of any changes to my phone number, address, email, or emergency contacts. If I move, I must provide updated proof of residency to confirm that I remain a resident of the state of Tennessee.
- **Testing & Compliance:** I agree to ensure my student participates in all required in-person and online assessments, including state-mandated testing and diagnostic screeners. I understand failure to attend may result in ineligibility for enrollment.
- **Parent Involvement:** I understand the importance of family engagement and agree to participate in scheduled parent-teacher conferences.
- **Academic Integrity:** I will support and model academic honesty. I understand that all student work must be original, and violations may result in disciplinary action.
- **Handbook Compliance:** I understand that failure to comply with TN Virtual Schools' expectations may result in ineligibility for enrollment.
- **Out of District Policy:** I understand that failure to comply with TN Virtual policies and procedures regarding attendance, state testing participation, and adequate academic progress will result in the rejection of my student's enrollment the following school year.

A DocuSign version of this form will be provided and must be completed electronically to finalize enrollment.

Appendix B: Optional Yearbook & Media Release Opt-Out Form

TN Virtual Schools (TNVA, TNVMS, TNVHS) includes photos and names of students in digital school yearbooks, newsletters, school websites, and virtual event presentations. If you do not wish for your student's name or photo to be used in any school-related media or publications, please complete this opt-out form and submit it to your student's homeroom teacher.

Student Information

Student Name: _____

Grade Level: _____

School (circle one): TNVA TNVMS TNVHS

Opt-Out Acknowledgement

By signing below, I am requesting that my child's name, photo, or any identifying information be excluded from all school-sponsored media, yearbooks, newsletters, and any other school publications for the 2025–2026 school year. I understand that this exclusion applies only to school-sponsored media and does not apply to other students' personal use, screenshots, or other non-school-controlled platforms.

Parent/Guardian Name (Printed): _____

Parent/Guardian Signature: _____

Date: _____

Please note: Completion of this form is **optional**. If you do not submit this form, your student will be included in the TN Virtual digital yearbook and any media as outlined in the handbook.

Appendix C: Attendance Reference Sheet

2025–2026 Attendance Policy for Tennessee Virtual Schools

TN Virtual Schools & Union County Schools

At TN Virtual and Union County Schools, student success is our top priority. Success begins with consistent engagement in live instruction and full participation in the school day. Strong attendance builds strong learners—and we are committed to helping families prioritize this essential part of academic growth.

Attendance Requirements

- Attend all scheduled live Class Connect sessions on time and prepared.
- Attendance is taken in every live session, recorded by **class period** rather than by the full school day.
- **At least 80%** of the class period must be attended to be **marked present**; missing more than 20% is recorded as an absence.
- Class recordings may not be used to earn attendance credit. Recordings are provided only as instructional tools to support learning when absent or to reinforce daily lessons, not as a substitute for live attendance.
- Attendance is tracked daily in Skyward and monitored by TN Virtual teachers and staff.

Excused Absences


To be excused, complete the Excused Absence form <https://forms.office.com/r/0Aw9BKsg5t> and applicable documentation must be provided **within 3 school days** of the absence. Excused absences include:

- **Doctor’s note** – must include the date(s) the student is to be excused.
- **Parent Note** – Limited to **two per 9-week term** (quarter), with each note excusing only one day. Parent notes may not be used to excuse multiple class period absences across multiple days.
- **Death in the immediate family** – up to 3 days (extensions must be approved by the school principal).
- **Religious observances** – Communicate in advance when possible
- **Technology, Power, or Internet Disruptions** – Parent/guardian submit a K12 tech support ticket or proof of the outage (e.g., utility notice or screenshot of IT ticket). Families are expected to have a backup plan for issues lasting more than one day; a phone or tablet may be used as a temporary solution.
- **Principal-approved emergencies** – for circumstances beyond the student’s or family’s control.

Unexcused Absences

Absences that fall under the following categories will be marked unexcused:

- No note turned in within 3 school days.
- Parent notes exceeding the 2 days-per-9-weeks (quarter) limit.
- Family vacations during the school year.
- Any absences not listed under the “excused” category.

 **5 unexcused absences (25 missed periods K-8 and 20 missed periods 9-12) = Truant (per TN Law TCA 49-6-3007)**

Truancy Tiers – K-8

Tier 1: 15 Unexcused Class Period Absences - Family receives a formal notification letter.

- **Tier 2: 25 Unexcused Class Period Absences** - Mandatory meeting is held to create an Attendance Improvement Plan.
- **Tier 3: 40 Unexcused Class Period Absences** - Truancy Board Hearing held.
- **Truancy Petition** – Filed if there is continued non-compliance with Tier 2 Attendance Improvement Plan following Tier 3 meeting or parent failure to attend truancy meetings.

Truancy Tiers – 9-12

- **Tier 1: 12 Unexcused Class Period Absences** - Family receives a formal notification letter.
- **Tier 2: 20 Unexcused Class Period Absences** - Mandatory meeting is held to create an Attendance Improvement Plan.
- **Tier 3: 32 Unexcused Class Period Absences** - Truancy Board Hearing held.
- **Truancy Petition** – Filed if there is continued non-compliance with Tier 2 Attendance Improvement Plan following Tier 3 meeting or parent failure to attend truancy meetings.

Family Tips for Managing Attendance

- Communicate with classroom teacher promptly
- Establish care with a **primary care provider (PCP)** for routine and urgent medical needs.
- Limit reliance on urgent care clinics to avoid documentation issues.
- Notify the school promptly for **surgeries or extended medical issues**.
- Remember: **Virtual students do not risk spreading illness**, so mild symptoms may not require an absence.
- Unsure if your child should attend? Contact your Primary Care Provider (PCP) for guidance.

Track Attendance Closely

Refer to the school calendar and Skyward daily. Turning in documentation promptly and monitoring live class participation helps avoid unexcused absences.

We're here to support your child's success—every single day matters!

Classroom teachers cannot change attendance records. Only Attendance Specialists are authorized to update an absence from unexcused to excused. For assistance, contact your Attendance Specialist by email or phone **865-992-9026**.

K-2 Students - Alexis Rogers alrogers@tnva.org

3-5 Students - Lori Walker lowalker@tnva.org

6-10 Students, Last Name A-M - Shayla Johnson sjohnson@tnva.org

6-10 Students, Last Name N-Z - Meredith Shelley meshelley@tnva.org

Appendix D: Point of Contact List

Do you need help and have not started school yet?	
Problem	Point of Contact/Resolution:
How to Enroll	Call 855-629-4773
OLS Login/Access	The following link will give you instructions on how to set up the OLS or you can contact customer support at 866-512-2273 https://www.help.k12.com/s/article/How-to-Set-Up-Your-Learning-Coach-OLS-Account-from-the-OLS-Login-Button
How to submit enrollment documents	Documents can be submitted by following methods: Upload via the parent portal Email: tnvarecords@tnva.org Fax: 865-992-1211
Questions about the K12 Program	Call: 855-629-4733
Specific Application Status	Call: 855-629-4779
Setting up a student OLS account	The following link will give you instructions on how to set up the OLS, or you can contact customer support at 866-512-2273 Setting up Student OLS
Technical difficulties with the parent portal	Call 855-629-4773
Technical Difficulties with the parent training	Call 855-629-4779
Internet Connectivity	Internet Service Provider
Suggestions and Comments regarding curriculum/OLS	OLS Feedback in your Online School
PDF Links	Call Customer Support: 866-512-2273

Do you have questions about courses, academics, or attendance?	
Problem	Points of Contact/Resolution
Academic Intervention	Teacher
Attendance Submitted Incorrectly	Teacher or: K-2 Students - Alexis Rogers alrogers@tnva.org 3-5 Students - Lori Walker lowalker@tnva.org 6-10 Students: Last Name A-M - Shayla Johnson sjohnson@tnva.org Last Name N-Z - Meredith Shelley meshelley@tnva.org
Course Change/Addition	Teacher
Course Content-Comments and Minor Errors	OLS Feedback in your Online School
Curriculum and Lessons	Teacher
Grades and School Grading Dates	Teacher
Missing/Incorrect Course	Teacher
Navigation (How to)	Call Customer Support 866-512-2273
Error Messages	Call Customer Support 866-512-2273
Suggestions and Comments regarding curriculum/OLS	OLS Feedback in your Online School

Do you have questions about an upcoming school event?

Problem	Point of Contact/Resolution
State Testing	Call: 865-992-9026 or Email: testing@tnva.org
Other School Events	Anne Antuna: aantuna@k12.com
Health Screening	Administrative Office: 865-992-9026

Do you need help with materials?

Problem	Point of Contact/Resolution
Need return labels and missing/damaged materials	Fill out the form at http://webform.k12.com or contact customer care: 866-512-2273
Material Shipment Status	You can check your materials shipment status by going to “My Info” in the OLS. If you're not sure how to find “My info” in the OLS, go to https://www.help.k12.com/s/article/Track-Shipping-Status-Materials-Computer-Equipment

Do you have questions about a special program or service?

Problem	Point of Contact/Resolution
Gifted and Talented	Heather Dorey: hedorey@tnva.org
English Language Learner	Paige Pirmann: papirmann@tnva.org
504 Plan	Angie Arnett: aarnett@tnva.org
Special Education Program Manager	Haley Barker: hbarker@tnva.org
McKinney-Vento Act/Foster Care Liaison	Kathleen Garrett: kgarrett@k12.com

Are you Looking for assistance with one of our systems or have a technical issue?

Navigation (How to)	Call Customer Support: 866-512-2273
Error Messages	Call Customer Support: 866-512-2273
Skyward	April Peacock: appeacock@tnva.org
Aims WEB	Teacher
Address Changes	Send valid proof of residency to: tnvarecords@tnva.org

Are you looking for assistance with records or documents?

Problem	Point of Contact/Resolution
Email, phone number, or address changes	Send updated information or a valid proof of residency to: tnvarecords@tnva.org
Requests for student records	Email: tnvarecords@tnva.org
Proof of Enrollment	Fax Requests to: 865-992-1211 or Email: tnvarecords@tnva.org
Transcripts	Email: tnvarecords@tnva.org

Do you need help with something else?

Problem	Point of Contact/Resolution
Title IX	Anne Antuna: aantuna@k12.com
Bullying	Teacher
FERPA	Anne Antuna: aantuna@k12.com
McKinney Vento Act/Foster Care Liaison	Kathleen Garrett: kgarrett@k12.com
Teacher or Classroom Concerns	K-1: Bobbi Brock-Cobb bobrock-cobb@tnva.org 2-3: Casie Wilson cawilson@tnva.org 4-5: Erica Anderson eranderson@tnva.org 6-8: Stephanie Nelson snelson@tnva.org 9-12: Brooke Byrd bbyrd@tnva.org
Objectional School Materials	Teacher
Withdrawal	Teacher
School Counselors	K-2: Jeneve Blake jblake@tnva.org 3-5: Kathie Renyolds krenyolds@tnva.org 6-8: A-M: Angie Arnett aarnett@tnva.org 6-8: N-Z: Baylee Maner bmaner@tnva.org 9-12: Tiffany Gann timobley@tnva.org
All other concerns	Anne Antuna aantuna@k12.com